**Tuesday, May 14, 2013**

<https://jira.kuali.org/browse/OLE-3510>

Licensing workflow needs:

* Workflows need to be determined by individual users/staff
* Physical signatures on paper are necessary for the university.
* Steps are needed to help staff get work through the signatory process. Need to know: Where’s this edoc now? How many documents are in a particular status?
* Need the ability to cancel, skip to the end, restart a workflow

Contract Manager of KFS? (Routes only after exceeding $X) Will not work for licensing.

KRMS/PeopleFlow is much more flexible.

PURAP workflows, functions notes:

* Saved documents (pre-route) can be edited by others
* In Process POs can be reassigned
* “Detailed Search” button allows users to search for items in a particular route node
* Workflow/Route log notes
  + Pending - in a person’s action list
  + Future - upcoming, these can be changed
  + Force Action - a flag to stop at a node. If set to false, bypasses the creator if they are in the next group assigned a document
* Recall - (in KFS) an item can be recalled by the initiator if action has not been taken. Other Kuali projects have more flexible rules for recalls.
* Blanket Approve - Pushes the document to the end of the workflow; notifies others
* Super Users - Can skip over route nodes; no notification.
* Delegates:
  + Primary - for distributing workflows. Documents will show up in their action list
  + Secondary - for illness, out for a few days. Documents do not show up in their action list but they can access the delegatee's action lists and pull things into their own