**Wednesday, May 15, 2013**

Jobs that KFS carry out for year end:

These create an Origin Entry file that can be reviewed and then pulled into the system. Manual process

* Organization Reversion and Carry Forward (optional) - sweep accounts to one account
* Organization Reversion Prior Year Account - Must be ran. Creates a copy of current year.
* Encumbrance Forward - sets up outstanding encumbrances; Non-closed POs roll over
* Labor Balance Forward - probably wouldn’t use
* Close out Nominal Activity -Income/Expense closing to fund balance. Must run after Organization Reversion
* Beginning Balance Forwards - carries forward GL Balances. Must run after Closing Nominal Activity
* Jobs not part of Year end processes but periodically ran
  + Auto disapprove - Specifies the doc types to not disapprove (removes docs saved or enroute)
  + Fiscal Year Makers - Creates next year’s tables. Usually done in April. Not sure how it would work with sufficient funds checking.
  + Genesis - Creates budget construction.

Base budget - used to start next year; only used for budget construction, probably will not need. (can be turned off from the fiscal year function control table)

Current budget - how much money you actually have this year.

Parameters for fiscal year roll over:

* Balance Forward Step - balance types to roll forward
* Encumbrance Forward Step - controls what shows up on the accounting lines
* Nominal Activity Closing Steps - post total expense/revenue to
* Payment Request Processing - allows users to continue posting to the previous year for x number of days

Year end docs: Main Menu > GL > Year End Processes (in OLE, still greyed out for 0.8)

Sample schedule, see [KFS Schedule](http://www.google.com/url?q=http%3A%2F%2Ftestdrive.kfs.kuali.org%2Fkfs-ptd%2Fstatic%2Fhelp%2Fdefault.htm%3Fturl%3DWordDocuments%252Fschedulingyearendbatchjobs.htm&sa=D&sntz=1&usg=AFQjCNFcZ54Pp9U5_JlXj0BYlRQhY_oEBQ)

Budget Adjustments - can increase both income and expense. Can use spreadsheet to create and upload documents. Can add monthly budgets for reporting but there is not a screen in KFS to look at the monthly budget.

\* Note: The reason the encumbranceForwardjob didn’t create a file was because Fiscal Year Makers hadn’t been run so it couldn’t find 2014 object codes. Following is an excerpt from the log file.

2013-05-15 09:57:03,062 [scheduler\_Worker-6] u:/d: ERROR org.kuali.kfs.gl.batch.service.impl.EncumbranceClosingOriginEntryGenerationServiceImpl :: Error retrieving ObjectCode(2014/BL/)

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